

GALANA ENERGIES LIMITED SCHOLARSHIP APPLICATION FORM

INSTRUCTIONS/GUIDELINES

1. The information provided in this form is intended to assist the Galana Energies Limited Scholarship Selection Board understand the applicant's academic and financial background for the purpose of assessment for the scholarship award.
2. This application form must be filled accurately and completely. Any incomplete or inaccurately filled forms render the applicant illegible for scholarship.
3. If called for the interview, the applicant must bring the following original documents together with this application form: -
 - a. An original and copy of the KCPE Result slip.
 - b. An original and copy of the secondary school admission letter.
 - c. A passport size photograph attached to this application form.
 - d. An original and copy of the birth certificate.

*Galana Energies Limited will not retain any original documents.
5. Copies of all documents required must be provided by the applicant. Any applications without the relevant documents will be rejected.
6. Canvassing will lead to automatic disqualification.
7. Any false statements, omissions or forged documents will lead to automatic disqualification.
8. Galana Energies Limited reserves the right to make the final determination of scholarship beneficiaries. The completion and submission of this form is not a guarantee for sponsorship.

ELIGIBILITY OF THE APPLICANT

1. Should have been admitted to a National or Extra County School.
2. Should be from a very needy home or family.
3. Should be willing to participate in an interview.
4. Should have sat for their KCPE exams in 2023.
5. The applicant should have scored a minimum of 390 marks in their 2023 KCPE examination.

PART A:

**ATTACH THE
APPLICANT'S
PHOTO HERE**

**PART B:
APPLICANT'S PERSONAL DETAILS**
PERSONAL DATA

Full name of applicant: _____

Gender: ☐ Male☐ Female

Date of birth

D	D	M	M	Y	Y	Y	Y
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*(Attach copy of birth certificate)

Mobile No.

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Alternative Mobile

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Physical Address: County _____ Sub-County: _____

Ward: _____ Location: _____ Sub-Location: _____

Family status (Both parents/ Single parent/ Orphan): _____

ACADEMIC INFORMATION

Name of Primary School Attended _____

P.O. Box:

--	--	--	--	--	--	--	--	--	--

Town/City:

--	--	--	--	--	--	--	--	--	--

Postal Code

--	--	--	--	--	--	--	--	--	--

Tel No.

--	--	--	--	--	--	--	--	--	--	--	--

Alternative Tel Number

--	--	--	--	--	--	--	--	--	--	--	--

Physical Address: County _____ Sub-County: _____

Ward: _____ Location: _____ Sub-Location: _____

KCPE Index No.

--	--	--	--	--	--	--	--	--	--

KCPE Marks

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*Attach a copy of the result slip and bring the original to the interview.

Year sat for KCPE:_____ Have you attempted KCPE in previous years? Yes: _____ No: _____

If yes, how many times & Why:_____

Please indicate the KCPE Scores attained for previous Years _____

Secondary school admitted to_____

*Attach a copy of the admission letter to a public secondary school and bring the original to the interview.

PART C: APPLICANT'S FAMILY INFORMATION

PARENT'S INFORMATION

Father's Full Name: _____

ID No.

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☐ Living☐ Deceased

*If deceased, please attach
copy of death/burial certificate

Physical Address: _____ County _____ Sub-County: _____

Ward: _____ Location: _____ Sub-Location: _____

Postal Address: P.O. Box:

--	--	--	--	--	--

 Town/City:

--	--	--	--	--	--	--	--	--	--

Postal Code:

--	--	--	--	--	--

 Telephone/Mobile No.

--	--	--	--	--	--	--	--	--	--

Occupation: _____

Mother's Full Name: _____

ID No.

--	--	--	--	--	--	--	--

☐ Living☐ Deceased

*If deceased, please attach
copy of death/burial certificate

Physical Address: _____ County _____ Sub-County: _____

Ward: _____ Location: _____ Sub-Location: _____

Postal Address: P.O. Box:

--	--	--	--	--	--

 Town/City:

--	--	--	--	--	--	--	--	--	--

Postal Code:

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 Telephone/Mobile No.

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Occupation: _____

SKETCH A DIRECTIONAL MAP TO THE HOME FROM THE NEAREST LANDMARK



PART D:
APPLICANT’S EVIDENCE OF NEED

Section 1

Who do you live with? ☐ Parent ☐ Guardian ☐ Other(Specify) _____

Indicator	Description
Why are your applying for a scholarship	
Have you received any financial support or bursaries in the past? Please provide details.	

To be completed by parent or guardian:

Briefly explain below why the family cannot afford to pay the applicant’s school fees: -

Name _____

Relation to the applicant: _____

Signature: _____ Date: _____

ID No. _____ Mobile No. _____



Section 2

Recommendations

Confirmation and recommendation by Primary School Headmaster/Headmistress

I confirm that _____ (Name of pupil) was a pupil in my school. I also confirm that he/ she has now been admitted into the National/Extra County school and obtained the marks as indicated on this form.

I recommend that this pupil be supported by Galana Energies Limited on the following grounds:

Family Circumstances _____

Leadership potential _____

Character/ Conduct _____

Headmaster / Headmistress Signature _____

School Stamp

Headmaster / Headmistress Name _____

Date _____

ID No _____ Mobile No: _____

TSC No _____

Recommendation by a Spiritual Leader (Priest, Pastor, Imam etc.)

I have read the information provided in this form and believe it to be truthful. Based on my knowledge of the family and/or inquiries I have made, I make the following recommendation regarding the needy circumstances and conduct of this applicant.

Signature _____ Position _____

Name _____ Date _____

ID No _____

Mobile No: _____

Organization _____

Stamp:

Recommendation by a local leader (Chief or Sub-Chief)

I have read the information provided in this form and believe it to be truthful. Based on my knowledge of the family and/or inquiries I have made I make the following recommendation regarding the needy circumstances and conduct of the applicant:.

Please include a brief summary of your recommendation.

Signature _____ Position _____

Name _____ Date _____

ID No _____

Mobile No: _____

Stamp:



Part E:**How did you first learn about the scholarship program**

- ☐ A Delta / Galana Energies Service Station
- ☐ School-Teacher, Principle, Counselor
- ☐ Religious institutions, -Church, Mosque, Synagogue
- ☐ Parents, Guardians or Relatives
- ☐ Website
- ☐ Others (Specify) _____

PART F:**APPLICANT'S DECLARATIONS**

I, _____ declare that the information given above is true to the best of my knowledge and I am aware that giving false representation will mean that my application will not be considered and will lead to automatic disqualification. I authorize Galana Energies Limited or its Representatives to obtain such additional information concerning my educational program and financial records as needed to complete this scholarship application. I also authorize Galana Energies Limited and its representatives to communicate and release information to others who are involved in making decisions relating to my educational plans including and not limited to my previous and future schools, referees named in this form and the Ministry of Education. In the event I win the Scholarship, I commit myself to perform at my optimal best through my secondary school course.

Signature _____ Date _____

PARENT'S/GUARDIAN'S DECLARATION

I, _____ confirm that the information provided is true to the best of my knowledge and I am aware that giving false representation will mean that my application will not be considered and will lead to automatic disqualification. On behalf of my child, I authorize Galana Energies Limited or its Representatives to obtain such additional information concerning this applicant's education and financial records as needed to complete this scholarship application. I also authorize Galana Energies Limited and its representatives to communicate and release information to others who are involved in making decisions relating to the applicant's educational plans including and not limited to their previous and future schools, referees named in this form and the Ministry of Education.

Signature _____ Date _____

*If you wish to provide additional information, please attach a separate piece of paper

CONTACTS

For any questions or grievances regarding the application process of the Galana Energies Limited scholarship 2023, please contact;

Tel: +254-20-4934000 / 0709497000

Email: info@galanaenergies.com

APPROVAL NOTES (For official use by Galana Energies Limited only)